

Work Plan on Life Planning Education & Career Guidance Service  
 PLK Vicwood K T Chong Sixth Form College  
 2016 - 2017

OBJECTIVE	STRATEGIES	MONITORING/EVALUATION	ESTIMATE	
			Details	Budget \$
To assist students in making better careers and life planning choices	1. Rendering individual counselling to all F 6 students by mentors and CLP teachers and to F 4 students with diverse needs in individual and group consultation modes  2. Organizing form based CLP workshop series, careers orientation assessments, mass group socio games, seminars and visits etc  3. Providing CLP programmes for parents  4. Holding workplace exploration programmes with fields preferred by target groups  5. Furnishing students, parents and teachers with the latest CLP information via different channels  6. Arranging partnership, visits, taster programmes, overseas trips with other stakeholders, including EDB, the Kuk, local and overseas education institutions and NGOs etc  7. Offering CLP counselling in different setups 7.1 Mentor group counselling sessions 7.2 Target group counselling sessions 7.3 Individual counselling sessions 7.4 Alumni sharing	1. Feedback from participants 1.1 Majority participants are satisfied with the activity 1.2 Majority participants find the information / activity helpful in making careers choices 1.3 Majority participants find their understanding of the theme improved  2. Feedback from teachers / service providers 2.1 Teachers / service providers find the performance of participants satisfactory 2.2 Teachers find the performance of service provider / quality of service provided satisfactory 2.3 Teachers find the information / activity helpful in guiding students to make their careers choices	1 Paying salary and MPF for additional manpower	228000
			2 Organizing careers & life planning activities eg transportation fees, programme fees, stationery and prizes etc	30600
			3 Buying tailor made programmes from service providers for students 3.1 F 6 3.2 F 5 3.3 F 4 (including programmes for SEN students)	29000 58000 51000
			4 Providing parent education with CLP foci	5000
			5 Purchasing CLP counselling materials	2000
			6 Membership fee for HKACMGM	250
		Total		\$403,850