

Po Leung Kuk Vicwood K.T. Chong Sixth Form College

Annual Plan and Budget Plan for Learning Support Grant (LSG) 2022-2023 School Year

2022-2023 Allotment: \$ (1st allotment) + \$ (2nd allotment) = \$ 588430

2021/2022 Surplus: \$72849

2022/2023 Total income: \$ 661279

	<u>Item</u>	<u>Objectives</u>	<u>Hire of services</u> Name of service provider	<u>Time of Implementation</u> (The total fee or hourly fee of the activity/session)	<u>Target group</u> (e.g. Number/type of SEN students, parents)	<u>Performance indicators</u> Evaluation Methods (If applicable)	<u>Indicators</u>	<u>Expected cost</u>
1.	Salaries of 1 Assistants Teacher (AT) and 1 student counselor	Provide after-school learning support, assist in individual coaching and SEN-related admin work	/	9/2022-8/2023	20+ students with diversified learning needs	Teacher questionnaire	At least 80% of students have improvement in their studies	\$ 333900
2.	Clinical psychology counseling services for SEN and mental illness students	Help students understand and identify emotional symptoms and modify their behavior to improve personal adjustment	The Hong Kong Federation of Youth Group-Wellness Plus	Oct 2022 to Dec 2022 6 visits day for a total of 120 hours	4-6 SEN students or students with emotional needs	Feedback from the organization and students	At least 80% of participants agree the programmer helped them know their emotional state better	\$40320
3.	School-based speech therapy services	Help SLI students overcome their speaking/communication difficulty & raise their confidence speaking with others	Hong Kong Community Speech Therapy Centre	Oct 2022 to Aug, 2023 10 visits for a total of 40 hours	8-12 SEN students and non-SEN student with speaking difficulty	Feedback from speech therapist and students	More than 80% of students are much more confident in having communication and doing presentation after receiving the service	\$46800
4.	School-based occupational therapy services	To provide visual attention and auditory attention training to students with attention processing problem	The Hong Kong Polytechnic University-Rehabilitation Clinic	Nov 2022 to Aug, 2023 8 visits for a total of 32 hours	8-12 SEN students with attention difficulties	Feedback from occupational therapist and students	More than 80% of students are much more confident in having sustain attention on different tasks in daily life after receiving the service	\$48000

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5.	Careers and life planning programme for F.5 SEN students	Help students explore their interests and abilities and fix their life goals for further development	TBC	6 times (40-minute individual counseling sessions) Oct 2022 to Dec 2023	10 S5 SEN students	Evaluation reports from the service provider	80% of students learnt the skills at modifying the plans for further studies or future career	\$30000
6.	Careers and life planning programme for F.6 SEN students	Help students explore their interests and abilities and fix their life goals for further development	TBC	6 times (40-minute individual counseling sessions) Oct 2022 to Dec 2023	10 S6 SEN students	Evaluation reports from the service provider	80% of students learnt the skills at modifying the plans for further studies or future career	\$30000
7.	Learning materials for SEN	Enable teachers to better support their SEN students academically	/	Throughout the year	24 students with diversified learning needs	Feedbacks from teachers	Provide extra support in terms of teaching/learning aids	\$1000
Remarks : Please provide the information of the cost (salary + MPF) of deploying additional support teacher / social worker / teaching assistant with the Learning Support Grant.							Total	\$530,020
							Expected remaining amount	\$131,259

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Students Support Team (SST) Annual Action Plan

June-Aug 2022	<ul style="list-style-type: none"> ● Collection of information from PLKTNKJSC ● F.4 –F.6 SEN case meeting for subject teachers ● Invitation of written quotation from different service providers
Sept-Oct 2022	<ul style="list-style-type: none"> ● Distribution of parents letters for public exam accommodation (all F.6 students) ● 9/2022 Application on HKDSE exam accommodation (F.6) ● 8/10/2022 Parent Talk (F.4 new students and all students about public exam accommodation) ● Phone contact to F.4 SEN student’s parents ● Collection of new documents/ information ● Contact with students and prepare case record ● Provide information to mentors and subject teacher about SEN cases ● F.4 –F.6 SEN case meeting for subject teachers ● Preparation of service (Clinical Psychology, Speech therapy and occupational therapy services) ● 1st meeting of SST
Nov 2022	<ul style="list-style-type: none"> ● Update documents to SEMIS ● 25/11/2022 Workshops for F.5/6 students by Edu Psy / Studying skills for F.6 ● Preparation of IEP if needed (meeting with subject teachers and parents) ● Preparation of internal exam arrangements
Dec 2022	<ul style="list-style-type: none"> ● Internal exam arrangement (F4,5 Mid Term exam) ● Preparation of study group for SEN students
Jan 2023	<ul style="list-style-type: none"> ● Internal exam arrangement (F6 Mock exam) ● 2nd meeting of SST (Review on 1st term’s work)
Feb-April 2023	<ul style="list-style-type: none"> ● 2/2023 Workshops for F.6 (Mental wellbeing) ● Implementation of buying services in the 2nd term ● 2/2023 Career program for F5-6 ● Parents ‘day / talk
May-June 2023	<ul style="list-style-type: none"> ● Internal exam arrangement (F4,5 Final exam) ● 18/3/2023 Career talk for parents
July 2023	<ul style="list-style-type: none"> ● Activity for SEN students (Career or social skills training program) ● Release of HKDSE results (support to SEN students) ● IEP Evaluation with students and parents if needed ● 3th meeting of SST (Review on whole year work)

Case work approach (e.g. counselling), academic measures and liaison with Educational psychologist and other community resources will be carried out throughout the whole year.